

BALASORE DISTRICT CO-OPERATIVE CENTRAL BANK LTD.
BALASORE
SMALL SCALE INDUSTRIES
APPLICATION FOR FINANCIAL ASSISTANCE UPTO RS.7.50
LACS.

(To be submitted in Triplicate)

To _____
The _____

GENERAL

1- Name of the Applicant

2- Address (i) Office: Street Number
Telephone No.
Town/Village
District

(ii) Factory: Street Number
Telephone No
Town/Village
District.

3- Constitution.

(Attach copy of Bye-laws, partnership
Deed/Memorandum and articles of
Association/Copy of Registration
Certificate).

4- Name(s) of sole Proprietor/Partners:

Directors/Managing Agents/Managing
Directors

5- Chief Executive.

6- Nature of Industry (Manufacturing,
Processing of preservation).

7- Lines of Manufacture.

8- Date of commencement of production

9- Brief History (About the Industry)

10- Original/cost price of plant & machinery,
of the borrowing concern (including in the
Head Office and Branches) If any without
taking into account their depreciation).

11- a) Brief Description,

b) Technical Feasibility

(Furnish copy of the report)

c) Schedule of completion of scheme

d) Availability of Technical know-how I

- 12- a) Existing & Proposed
(Area & Value)
- b) Whether Free hold or Lease hold.
- c) If please hold I period or lease option for
presents needs & future expansion?
- d) Locational Advantages!

BUILDINGS

- 13- a) Existing area plints area
- b) Plinth area of proposed construction &
cost of construction:
- c) Who has drawn up estimates and why will
undertake construction;
- d) Purpose of the new construction;

14. MACHINERY

DETAILS OF MACHINERY

SI No.	Manufacturers Name & Address	Particulars of machinery to be supplied	Quantity Foreign	Value Date of Rupees currency	Probable Date of Delivery	Terms Payment
1	2	3	4	5	6	7

Please attach Proforma Invoice/contracts

Post of the scheme

Already
Incurred

(In thousands Rupees)
to be Total
Incurred

COST OF THE SCHEME (In thousand of Rupees)

	Already incurred	Total Incurred	Total
15. i) Land			
ii) Buildings			
iii) <u>Plant & Machinery</u>			
a) Imported			
b) .Indigenous			
iv) Other Fixed Assets.			
v) Technical Know-how and Engineering Fees & Expenses,			
vi) Others (specify)			
vii) Provision for contingencies,			
Capital cost of the scheme Working capital requirements. Total cost of the scheme (The amount given against working capital should tally with the figure arrived at under "Working Capital" requirements detailed below)			

WORKING CAPITAL

(In thousand of Rupees)

Estimated period between the date of
purchase of raw materials and the
date of realization of sale proceeds
Value of raw materials and goods in
process etc. held during the above
period. Other expenses, if any.
TOTAL:

WORKING CAPITAL

(In thousand of Rupees)

16. i) Raw materials-maximum carry over stocks
 indicate how many months consumption
 that represents
 Give particulars of quantity of value.
 a) Imported.
 b) Indigeneous.
- ii) Processing time involved and estimated
 value of materials in process at any point
 of time. Give particulars of quantity and
 value.
- iii) Finished Goods maximum carry over
 .stock indicate how many months
 production that represents.

- iv) a) Proportion of cash sales to credit sales
- b) Period of credit allowed maximum and average.
- c) Maximum amount likely to be outstanding at any time as dues from debtors for sales.
- v) Credit received on purchase of materials bills paid in how many weeks.

MEANS OF FINANCING

17. a) Source of Finances

- i) Share capital equity performance.
- ii) Long term and medium term loans.
- iii) Short term borrowings (Banks)
- iv) Deferred credits (principal amount only)
- v) Loans and Deposits
- vi) Internal Cash Accruals
- vii) Any other source (specify)
Note -In respect of long term and medium term deferred credits and short term borrowings and other, specify source, period and security.

PRODUCTS

18. a] Annual Production [For last 3 years

- b] Annual sales. (For last 3 years)
- c] Profit & Loss [For last 3 years]

19. WHETHER THE UNIT IS WORKING TO FULL CAPACITY AND PRODUCTION PROGRAMME FOR THE NEXT 3 YEARS

COST OF PRODUCTION AND PROFITABILITY .

- 20. (As estimated for one year of normal working after completion of scheme, In the case of expansions of existing concerns, please separately figures in respect of existing set up and as estimated after expansion for one full year)

// Rs. in Lacs //

<u>1st yr.</u>	<u>2nd yr.</u>	<u>3rd yr.</u>
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i) Cost of production. Raw

Materials

Power and Fuel

-Repairs and maintenance

Wages

;

Administrative overhead.

(viz : office; salaries ,Insurance~, rent,

Travelling, Selling & other expenses

etc.)

Interest on Block & Working Capital

loans.

Depreciation other expenses, if any

TOTAL:

ii) Total Income

Sale

Other Income if any.

TOTAL INCOME:

. iii) Operating profit (ii) ____ (i) (+) after

Taxation or Loss (____)

iv) Viable surplus--Net profit +

Depreciation.

[Existing / Rupees in thousand]

21. Lat position of the Audit

22 . Whether audit is done by Co-operative

Department or Chartered Accountants

23. Security for the Term Loan

* Bond and cost

* Building at cost less depreciation

Machinery at cost less

depreciation.

TOTAL

Proposed:

Land

Building

Machinery

TOTAL

Note

Present Market Value

Land

Building

24. Other Aspects:
- (i) Staff employed (including owners)
 - ii) Technical Staff
 - a) Existing & proposed
 - b) Their experience in the line
 - iii) Raw materials required
 - a) Particulars
 - b) Source of supply
 - c) If imported proportion of imported material to total requirements position regarding import licence.
 - d) Estimated value of monthly consumption of indigeneous materials and imported materials.
(Furnish figures separately for imported and indegeneous materials).
25. Terms of credit sales.
26. Terms of purchase
27. Power Supply
- a) Existing load and additional load required.
 - b) Cost of power per unit.
 - i) Labour availability of skilled and unskilled labour.
 - ii) Water availability of sufficient water.
28. Selling arrangement.
- a] i) Conditions obtaining in the Industry.
 - ii) Any difficulties faced.
 - iii) Position regarding demand of supply.
 - b] i) Market for products.
 - ii) Whether manufactured against firm products names of important purchasers tie-up arrangements if any.
 - iii) Value of pending orders on hand.
 - iv) Selling arrangements; Whether the unit will enter the market directly or through distributors.

29. Existing Liabilities [in thousand of Rupees]

Nature of facility	Limit Rs.	Outstanding Rs.	Security
a] i) PACS			
ii) CCB			
iii) RSCB			
b] From-other Banks			
c] From other sources (including deposits from friends or relatives).			
d] Contingent (including guarantees given]			
e] Tax			

30. Financial Assistance Required Limit
Rs.

Nature of Assistance

- i) Medium Term loan,
- ii) Hypothecation
- iii) Pledge
- iv) Bills purchased
- v)
- vi)

31. How repayments are proposed in respect of working capital advances.

. 32. Repayment Rates of medium term loan schedule of Amount in Rs.
Repayment Rates of repayment.

33. Period for which the loan is required.

whether for:

- a) Short Term
- b) Medium Term

34. General

Signature of the Applicant